

**DELAWARE PROFESSIONAL STANDARDS BOARD**  
**THE TOWNSEND BUILDING**  
**DOVER, DELAWARE 19901**

**LICENSURE AND CERTIFICATION CRITERIA COMMITTEE**

**Meeting Minutes**

**Townsend Building, Cabinet Room**  
**Dover, DE**

**September 11, 2019**  
**1:00 pm**

**Members Present:** Betsy Fleetwood, Christine Gorowara, Rob Grey, Jennifer Immediato, Stephanie LoBiondo, Tina Mitchell, Wendy Modzelewski, Michael Noel, Amy Reed, Christine Schumacher, Sue Smith.

**Members Absent:** Crystal Timmons, Ashlee Upp

**Others Present:** Kathleen Smith, PSB Administrative Assistant; Laura Makransky, Deputy Attorney General; Emily Cunningham, DOE; Tammy Croce, DASA; Victoria McHugh, UD.

**I. Call to Order**

A. *Chair Betsy Fleetwood called the meeting to order at 1:06 p.m.*

B. *Ms. Kathleen Smith took roll call for the members present.*

C. *Approval of the Agenda*

*A motion was made by Christine Gorowara and seconded by Amy Reed to approve the September 11, 2019 agenda. The motion carried unanimously (10 – Yes: Fleetwood, Gorowara, Grey, Immediato, LoBiondo, Modzelewski, Noel, Reed, Schumacher, and Smith; 0 - No).*

D. *Approval of the Minutes, April 10, 2019*

*A motion was made by Stephanie LoBiondo and seconded by Rob Grey to approve the minutes from the April 10, 2019 meeting. The motion carried (9 - Yes: Fleetwood, Gorowara, Grey, LoBiondo, Modzelewski, Noel, Reed, Schumacher, and Smith; 0 – No; 1 – Abstain: Immediato).*

**II. Professional Standards Board Updates**

After introductions around the room, it was noted that the Professional Standards Board's Executive Director position is vacant, and the position description was posted. Regulations 1522 and 1545 for School Counselor have been submitted for publication on October 1, 2019. The Professional Standards Board requested that the LCCC discuss holding its meetings after school hours.

**III. Presentations**

None

#### **IV. Licensure & Certification Regulations**

- A. Regulation 1521 – Elementary Teacher
- B. Elementary Education CKT 7805 – Social Studies

The committee reviewed and discussed the passing score for the CKT Social Studies sub-test. Tina Mitchell arrived during this discussion.

*A motion to recommend a passing score of 153 on the Social Studies CKT was made by Michael Noel and seconded by Jennifer Immediato. The motion carried unanimously (11 - Yes: Fleetwood, Gorowara, Grey, Immediato, LoBiondo, Modzelewski, Noel, Reed, Schumacher, and Smith; 0 - No).*

*A motion to recommend amending Regulation 1521 – Elementary Teacher, subsection 4.1.2.2.4 to CKT Passing Score of 153 was made by Amy Reed and seconded by Christine Gorowara. The motion carried unanimously (11 – Yes: Fleetwood, Gorowara, Grey, Immediato, LoBiondo, Modzelewski, Noel, Reed, Schumacher, and Smith; 0 - No).*

*A motion to recommend amending Regulation 1521 – Elementary Teacher, subsection 4.1.2.3.3 to CKT Passing Score of 153 was made by Sue Smith and seconded by Amy Reed. The motion carried unanimously (11 – Yes: Fleetwood, Gorowara, Grey, Immediato, LoBiondo, Modzelewski, Noel, Reed, Schumacher, and Smith; 0 - No).*

- C. Regulation 1582 – School Nurse – The LCCC did not discuss this item.

#### **V. Other**

- A. LCCC Meeting Calendar 2019-2020

There was discussion about the 1:00 time for meetings and whether to hold meetings after school hours, and it was agreed to keep it for now.

*A motion was made by Rob Grey and seconded by Sue Smith to approve the 2019-2020 Meeting Calendar. The motion carried unanimously (11 – Yes: Fleetwood, Gorowara, Grey, Immediato, LoBiondo, Mitchell, Modzelewski, Noel, Reed, Schumacher, and Smith; 0 - No).*

- B. Nominations and Election for Co-Chair

*A motion was made by Michael Noel and seconded by Tina Mitchell to nominate and elect Amy Reed for LCCC Co-Chair. The motion carried unanimously (11 – Yes: Fleetwood, Gorowara, Grey, Immediato, LoBiondo, Mitchell, Modzelewski, Noel, Reed, Schumacher, and Smith; 0 - No).*

#### **VI. Public Comment**

None

#### **VII. Adjournment**

A motion to adjourn was made by Christine Schumacher and seconded by Rob Grey. The motion carried unanimously (11 – Yes: Fleetwood, Gorowara, Grey, Immediato, LoBiondo, Mitchell, Modzelewski, Noel, Reed, Schumacher, and Smith; 0 - No). The meeting was adjourned at 1:55 p.m.